

# APPLICATION FOR BUILDING PERMIT



**THIS SECTION FOR OFFICE USE ONLY:**

DATE SUBMITTED: \_\_\_\_\_ REVIEW BY: \_\_\_\_\_

APP. NO.: 23 - \_\_\_\_\_

PERMIT NO: \_\_\_\_\_

### Type of Project (check all that apply):

<input type="checkbox"/> Building	<input type="checkbox"/> Electrical	<input type="checkbox"/> Mechanical	<input type="checkbox"/> Plumbing	<input type="checkbox"/> Driveway
<input type="checkbox"/> Demolition	<input type="checkbox"/> Sign	<input type="checkbox"/> Fence	<input type="checkbox"/> Street Cut / Rt-of-Way Excavation	<input type="checkbox"/> Pool / Spa

### Property Information

Address No.: \_\_\_\_\_ Street Name: \_\_\_\_\_  
 Subdivision: \_\_\_\_\_ Block: \_\_\_\_\_ Lot: \_\_\_\_\_

### Applicant Information

Applicant:     Property Owner     Contractor     Tenant     Other  
 Applicant Name (print): \_\_\_\_\_  
 Company Name (if applicable): \_\_\_\_\_  
 Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Email: \_\_\_\_\_ Cell: \_\_\_\_\_

### Property Owner Information

Owner Name or Company Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

### Contractor Information:

Contractor License #	Type of Contractor	Company Name	Phone
<b>Primary Contractor (must have current city license)</b>			
<b>Sub-Contractors (each must have current city license)</b>			
	Excavating		
	Concrete		
	Framing		
	Plumbing		
	Electrical		
	HVAC		
	Roofing		
	Masonry		
	Siding		
	Painting		
	Drywall		
	Guttering		
	Landscaping		
	Cabinetry		
	Alarm/Communication		

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**\*\* (REQUIRED) \*\* Project Description:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**\*\* (REQUIRED) \*\* Total Estimated Value of Work: \$** \_\_\_\_\_

**\*\* (REQUIRED) \*\* CONSTRUCTION TYPE**

New Construction     Addition     Remodel     Repair/Replacement     Relocation

**Does project involve cutting or excavating in a street?**  Yes     No

Does construction include one or more suspended concrete slabs?  Yes     No

**\*\* If yes, submit required engineered plan for the suspended concrete slab(s)**

**NEW CONSTRUCTION INFORMATION**

Size of New Structure: \_\_\_\_\_ Length; \_\_\_\_\_ Width

No. of New Dwelling Units: \_\_\_\_\_

**DEMOLITION INFORMATION**  
 (for projects including demolition)

Description of structure to be demolished: \_\_\_\_\_

Will the property be rebuilt?  Yes     No     Unknown

Spoils Trucked To: \_\_\_\_\_

**SIGN INFORMATION**

Sign Type:  Permanent     Temporary    Sign Style:  Freestanding     Attached

No. of freestanding signs proposed: \_\_\_\_\_ No. of existing free-standing signs on lot (incl. banners): \_\_\_\_\_

No. of attached signs proposed: \_\_\_\_\_

Sq. footage of each sign: \_\_\_\_\_ (Attach drawing of each proposed sign face.)

**New or expanded free-standing signs over 10' in height require engineered plans.**

**FENCE INFORMATION**

Type of Fence: \_\_\_\_\_ Height of Fence: \_\_\_\_\_

Total Length of Fence: \_\_\_\_\_ Corner Lot: Yes    No

Fence Location: Front Yard or Back Yard    Property Pins currently located: YES    No

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the code official or the code official's authorized representative shall have the authority to enter area covered by such permit at any reasonable hour to enforce the provisions of the code(s).

<b>SIGNATURE OF APPLICANT</b>	ADDRESS	PHONE NUMBER
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**Prior to start of new construction the location of utilities and service taps shall be located and physically verified on site per RSMo (Missouri Statute) Section 319.**

**No electric or water meters for new construction will be set until the utility customer for this location has signed up in the City Collector's Office (1<sup>st</sup> floor of City Hall) for a utility account for this address.**

**TEMPORARY ELECTRIC METERS SHALL NOT BE MOVED TO ANOTHER LOCATION!**